

Principal – Kenneth Dickerson

Assistant Principal- Lizzie Temple

Instructional Facilitator – Lakita Herring

Date | time 9/14/2017 9:00 AM | 6:00 PM Location Room 206

Meeting called by	Administration
Type of meeting	Title I
Facilitator	Mr. Dickerson, Ms. Temple, Mrs. Herring

Attendees: All NEP Faculty, Parents and Students

Agenda Items

topic	Presenter	Time allotted
<input type="checkbox"/> Welcome- Title I	Dickerson	5mins
<input type="checkbox"/> Family Engagement/Opportunities	Herring	5 mins
<input type="checkbox"/> Parent's Rights	Herring	5 mins
<input type="checkbox"/> Student/Parent Responsibility	Herring	2 mins
<input type="checkbox"/> Academics	Temple	5 mins

Other Information

Concerns/Issues need to be addressed:

- Upcoming parent meetings
- Upcoming grading periods
- EOC testing information



TITLE I

Home/School Compact Signature Page
&

Family Engagement Plan

The signature of 'stake holders' (parents, teachers, administrative staff, community members, etc.) acknowledge that they have been given the opportunity to participate in the development of the Home/School Compact and Family Engagement Plan.

Signatures:

[Signature]

[Signature]
Geraldine Smith

[Signature]

[Signature]
Vida Gilmore

[Signature]
Kierona Blake

[Signature]
Melhain Campbell

[Signature]
Angela Marti

[Signature]
Keena Jones

[Signature]

[Signature]
Enriquez

[Signature]
Eusebia Duarte

[Signature]

[Signature]
Monica Mubere

[Signature]
Janette White

[Signature]
Kierston

[Signature]

[Signature]
Latisha Baker

[Signature]

Northwest Prep

9/14/17

Principal's Signature

School

Date



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Signatures:

[Handwritten signatures on the left side of the page, including names like 'Donna Wrenley', 'B. Brown', 'Candice Bunker', 'Michael White', 'Mylena Johnson', 'Jen D...', 'Amy Johnson', 'Linda Dickerson', 'JL', and 'KPL'.]

[Handwritten signatures on the right side of the page, including 'A. Rouse', 'Josephine Stewart-More', 'Ashley', 'Candice', 'Cherise', 'Marta', and 'Jan'.]

Principal's Signature

School

Date



TITLE I

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Signatures:

Catorchia Harper

[Handwritten Signature]

Principal's Signature

School

Date

Family Engagement Plan
2017-2018

Revised: August 2017

We are Title I school has jointly developed with parents a written family engagement plan. The plan has **established expectations** for family engagement and participation in their child's education. Northeast Prep Academy encourages parental involvement on all areas of the educational process. We feel that the home and school have a shared responsibility in the success of our children. We encourage our parents to serve as advisors, resources people, volunteers and coordinators on the following ways.

- Become active members and participants in the Parent/Teacher Organization
- Serve on the Site-Based Leadership Team, School Improvement Plan, PBIS, and other committee's that aid to the improvement and success of the school.
- Support school activities and serve as chaperones, etc...as needed
- Share their talents and resources to enhance the educational process.
- Participate in community and in-house surveys and express ideas, as well as concerns about our school and community.
- Attend Title I Annual Meeting (Open House), report card nights, parent meetings and department night. (Ex. Literacy Night)

Administrators, faculty and staff will provide a family engagement plan and implement that plan in accordance with the regulations and guidelines set forth in the Shelby County Schools' policies and procedures as follows:

- The school will keep parents informed and involved throughout each nine weeks about curriculum and activities.
- The school will provide an organized, ongoing, and timely way, in the planning, review and improvement of programs for Family Engagement and the school level Family Engagement Plan.
- The school will provide information in a timely manner about programs and encourage parents to visit and participate in classroom and school programs.
- The school will provide flexible ongoing regular parent meetings with opportunities and regular parent/teacher conferences and phone calls.
- The school will provide parents with a description and explanation of the curriculum in use at Northeast Prep Academy, forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.
- Teachers will give parents their school e-mail addresses, the Northeast Prep Website address, and the counselor's phone numbers, as to set up appointments, and meet concerns and needs of the parent.
- The school will provide each parent with a copy of Northeast Prep Academy Family Engagement Plan, Home/School Compact and MCS Family Engagement Policy.

We intend to ensure that our parents are given the opportunity to participate in the development and implementation of our school's program. Therefore, we will do the following:

- Provide flexible times and opportunities for parent/teacher conferences and other school business as deemed necessary.
- Refer parents to training and workshops at the NCLB Center for Family Engagement and other agencies.
- Provide Family Engagement in planning and developing school improvement plan, and other projects.
- Describe how, a Title I school has jointly developed with parents a home/school compact. This compact will be reviewed annually, which will describe how parents, student and the school will share in the responsibility of ensuring that Northeast Prep Academy is a safe and productive educational environment. Ensure that the compact is disseminated to all students and parents with verifying signatures.

Shelby County Schools does not discriminate in its programs or employment on the basis of race, color, religion, national origin, handicap/disability sex or age.

Northeast Prep Academy
School/Home Compact
2017-2018

Revised: August 2017

Northeast Prep Academy is a Title I school jointly developed with parents a written School/Home/Compact. The compact has outlined how the parent/school/staff/students will share responsibility for improving student academic achievement.

Parent/Guardian Agreement:

Described below are ways parents/guardian's will be responsible for supporting their child's learning.

- Make sure that I get my child to school on time with his/her supplies and monitor their attendance.
- Support the school in its effort to maintain proper discipline.
- Establish a quiet place for study and monitor my child's homework.
- Read with my child and let my child see me reading.
- Provide a library card for my child.
- Attend Report Card Nights, Parent/Teacher Conferences and review my child's report card with the child.
- Visit and contact my child's teachers to stay aware of what my child is learning.
- Volunteer a minimal of fifteen (15) hours per school year. Parents may ear hours through proctoring state assessments, attending after-school programs/meetings, assisting with tutoring, patrolling, and other activities sanitation by school administration.
- Encourage positive use of extra-curricular time and activities
- Encourage my child's efforts and be available for questions.
- Participate in and understand the importance of teacher/parent communication
 - Parent/Guardian Signature _____ Date _____

Student Agreement:

It is important that I work to the best of my ability. Therefore, I shall strive to do the following:

- ✓ Attend school regularly and be on time
- ✓ Do all make up work for all classes missed
- ✓ Come to school each day with all supplies, and an attitude for learning
- ✓ Conform to MCS-Northeast Prep dress policy and rules of student conduct
- ✓ Participate in extended learning programs
- ✓ Deliver to parents' progress reports, flyers and other notices in a timely manner
- ✓ Complete and return homework assignments and projects.
- ✓ Show respect to all administration, teachers, and staff of Northeast Prep Academy
 - Student's Signature _____ Date _____

Teacher Agreement:

It is important that students achieve. Therefore, I shall strive to address the importance of communication with my student's parents or guardian.

- ❖ Provide a positive and safe learning environment that fosters high quality curriculum & instruction in a supportive an effective manner.
- ❖ Set high standards and make assignments clear.
- ❖ Use appropriate activities in the classroom to make learning enjoyable.
- ❖ Encourage students to do their best at all times.
- ❖ Encourage Family Engagement at Northeast Prep Academy, and encourage them to visit the No Child Left Behind (NCLB) Division of Family Engagement and Family Support Services provided by Shelby County Schools.
- ❖ Provide homework assignments and projects for students as well as make up assignments for days missed from school.

Annual Title I Parent Meeting

Kenneth Dickerson, Principal
 Lissa Temple, Assistant Principal
 Lolita Harding, Instructional Facilitator
 Cornelius Burris, Counselor
 James Eaton, Alternative Ed Specialist
 Lakeisha Dickerson, Behavior Specialist

Family Engagement

Parent's rights

Northeast Prep Academy Staff

Welcome to Northeast Prep Academy and thank you for allowing us to educate your child.

Family Engagement Plan

Shelby County Schools Family Engagement Policy Goals:

- To provide meaningful two-way communications
- To provide meaningful and visible participation by families to support student achievement
- To eliminate or reduce barriers to greater family participation
- To provide training opportunities and informational services for families

Parent's Right to Know

All parents have the right to request the following:

- A teacher's professional qualifications, licensure, grade(s) certification, waivers
- A teacher's baccalaureate and/or graduate degree, field of endorsement, previous teaching experience
- A nonprofessional's qualifications
- An annual notice of Student Education Records Privacy and notice for disclosure of School Directory Information
- An assurance that their child's name, address and telephone listing not be released to military recruiters
- Parent trainings

All parents will receive information on the following:

- Their child's level of achievement on each of the state's academic assessments

Notification of right to transfer their child to public school in the district (use this only by parents of a student who is or is assigned to an outlier school)

District Family Involvement Policy and School Parent Involvement Policy

Notice of Title I School-wide Program Status

Northeast Prep Academy is assisted through Title I Program.

Our school is eligible for the following:

- School-wide Title I Program:** Schools may consolidate and use funds under Title I, together with other federal, state, and local funds, when more than 40% of the student body receives free or reduced lunch.

Northeast Prep Family Engagement Plan

"The school and home have a shared goal of promoting success in our children."

The Northeast Prep Academy Family Engagement Plan has established the expectation for parental involvement in the following ways:

- Become active members and participants in the Northeast Prep Academy's Parent/Teacher Organization
- Support school activities and serve as chaperones, etc., as needed
- Share their talents and resources to enhance the educational process
- Participate in community and in-house surveys and express their views, as well as concerns about our school and community
- Attend Title I Annual Meeting (Open House), report card night, parent meetings and department night, (EL, Literacy Night)

Reporting Pupil Progress

Northeast Prep uses several avenues to report student progress:

- Mid-trim-week progress report
- Report cards every nine weeks
- Parent-Teacher Conferences
- Parent Link
- Telephone contact
- Parent Connect

Tennessee School Improvement plan

Parent Agreement

- FAMILY/STUDENT AGREEMENT**
- Any person who is interested in helping the student improve his or her performance on the ACT to college readiness test encourage parents to sign the agreement.
- See that my child gets to school on time with books.
- Support the school in its efforts to maintain a safe climate.
- Discuss school homework and homework regularly.
- Provide a quiet and bright place for study.
- Encourage my child to ask questions.
- Encourage my child to ask the teacher for help when needed.
- Stay aware of my child's learning.
- Provide a library card for my child.
- Read with my child and listen to my child read.
- Communicate with the school about my child's academic progress and behavior.

Principal's Agreement

I support this form of parental involvement; therefore, I shall strive to do the following:

- Provide a safe environment that allows for positive communication between the teacher, parent and student.
- Encourage teacher to help. As a principal, I will monitor and encourage the teacher to provide a safe environment.
- Provide ways that parents can support their child's learning.
- Give parents reasonable access to visit, meet, participate, or observe in their child's school.

What is the School Improvement Plan (SIP)?

- Written document to show:
 - School Demographics
 - Teacher Demographics
 - Graduation Rate
 - Overall School Test Scores (EOC, ACT, Writing Assessment)
 - Action plans to improve in areas needing to be strengthened

Student's Responsibility

STUDENT AGREEMENT

It is important that I work to the best of my ability; therefore, I shall strive to do the following:

- Attend school regularly and actively participate in class.
- Come to school each day with pens, pencils, paper, and other necessary tools for learning.
- Complete and return homework assignments.
- Observe regular study hour.
- Conform to rules of student conduct and display respect for all.

Student Code of Conduct

- Given out at registration
- Speaks to the shared responsibility of children's conduct:
 - District/school
 - Parent
 - Student
- Speaks to self discipline being the long-term goal for all students in SCS.
- Gives notice of infractions as well as strategies and/or disciplinary measures for levels of offenses.

Student, Parent, & School Agreement

Teacher Agreement

As a parent and student agree to the plan, I shall strive to do the following:

- Provide a safe environment for my child.
- Establish a school-parent relationship to support child's achievement.
- Include a safe environment.
- Ask parents to help in school.
- Provide the parent-student progress reports to parents.
- Use special activities in the classroom to make learning enjoyable and meaningful. Provide opportunities for students to participate in a safe and effective learning environment.
- Communicate with parents on an ongoing basis.
- Display respect for all.
- Individualize instruction to accommodate each student's needs.

Important dates to remember

Parent- Teacher Conferences

Parent-teacher conferences are scheduled district-wide twice a year:

* Parents may also set up conferences with individual teachers at any time during the school year.

Progress Reports/Report Cards

- Progress Report 1- September 13th
- Report Card 1- October 25th
- Progress Report 2- November 29th
- Report Card 2- January 10th
- Progress Report 3- February 14th
- Report Card 3- March 28th
- Progress Report 4- April 25th
- Report 4- Final- Will be mailed home

THANK YOU!!!

Thank you for entrusting our staff with your children. Your support is greatly appreciated and we look forward to working with you for the 2015-2016 school year.

